**VILLAGE OF BRADFORD**

**Regular Session**

**May 14, 2020**

Council met in regular session at 7:00 p.m. with Mayor Stump presiding. Roll call; Wirrig, Warner, Balmert, Daugherty and Swank present. Wooddell absent

Motion by Swank with a second by Balmert to approve the regular session minutes of March 12, special sessions April 6 and May 4 as presented. All voted yea.

Financial reports were reviewed as presented to council prior to the meeting.

Warner moved to approve bills as paid with a second by Wirrig. All voted yea.

Mayor Stump advised he would like to appoint Russ Sanderson to the zoning board. Wirrig moved to approve the appointment with a second by Swank. All voted yea.

**COMMITTEE REPORTS**

Balmert reported the zoning board met and approved the following:

* ZP-20-06 Shed at 629 S. Miami
* ZP-20-07 Garage @ 313 E. Smithfield
* ZP-20-08 Shed @ 510 Spitler
* ZP-20-09 Fence @ 613 Stitcher
* ZP-20-10 Fence @ 519 Patty
* ZP-20-11 Fence @ 205 E. Smithfield
* ZP-20-12 Shed @ 110 Wise
* ZP-20-13 Deck, pool @ 511 Hickory

The following variances were applied for:

* VA-20-02 Fence at 519 Patty
* VA-20-03 Fence at 205 E. Smithfield

Variance hearings were set for June 11, 2020 beginning at 5:45 p.m.

Daugherty received the health insurance quotes and will review with committee. Motion by Daugherty with a second by Swank to pay May Health insurance as renewed.

**ADMINISTRATOR/ENGINEER**

* Brice reported the Harrison Ave. sanitary line project will advertise on Sunday and bid on June 4, 2020.
* Reported that the line televising is in progress.
* Explained the bids received for the High St. paving and made a recommendation to award the project to Wagner Paving at $140,187.50.Motion by Balmert with a second by Warner to award to Wagner as recommended by Access Engineering. All voted yea.
* Administrator Looker brought up the electric upgrade project in the park. It was council consensus to move forward with the project.
* Asked if there were any concerns or questions regarding the Harvest Land Property. Council consensus was to move forward with the Solicitor to finalize the sale documents.
* Reported the banner arms would need modified to fit the new hero banners. Cost would be $600.00. Council consensus to move forward with the modifications.
* Reported we needed to replace 40 American flags for the downtown area. Cost is $940.00 for a better quality flag. No objections.
* Flag pole cost is $1625.58. No objections to purchase.
* Advised he has been approached by the County to display a banner honoring Bradford High School senior Kegan Fair. No objections.
* Discussed moving the location of the banner arms on the poles. Council determined it was best to keep as is.
* Discussed the COVID-19 effects on the building opening as well as requirements regarding utility service delinquencies. To date we have been instructed by the State that disconnections will be postponed. We received a quote from a local cleaning service to deep clean the building. Council agreed to move forward to have the service performed at a cost of $300.00. Additional service would be $200.00 bi-monthly. The Administrator will discuss once the first service is performed.
* Interviews were conducted with two possible candidates for the Administrative Asst. position. Wirrig moved to authorize the Administrator to move forward with the hiring with a wage of $15.00 - $17.91 per hour for up to 32 hours with no benefits provided. Daugherty seconded the motion. All voted yea.
* Reported that damage was made to a house along E. Main St. by one of our mowers when mowing the park. Cost is around $1500.00 with our deductible being $1,000. We had a rather large lightening damage claim last year and wanted to discuss before turning this in. It was consensus of council to pay the claim out of pocket with a disclaimer to not hold the village liable for any further damage due to this incident.
* Violation letters for mowing/weeds were sent out.
* Brush pile off Stitcher has finally been removed by the owner.
* Discussed the need to determine softener salt for the upcoming year. Motion by Swank with a second by Daugherty to allow advertising for bid. All voted yea.

**CLERK-TREASURER**

* Reported that objections to liquor permit renewal hearings has been received by the State Liquor Board. No objections from council to deny any request for hearing.

**NEW BUSINESS**

Discussion was held on traffic tie ups due to Weldy’s Dairy Bar business. Council decided that the Deputies should begin warning those in violation to avoid any potential accidents. Administrator Looker will contact the owners to advise of the decision.

With no further business to discuss, Wirrig moved to adjourn with a second by Swank at 8:20 p.m . All voted yea.

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Mayor – Don Stump Clerk – Brenda B. Selanders