

VILLAGE OF BRADFORD, OHIO AGREEMENT FOR USE OF VILLAGE PROPERTY/FACILITY

Any group, organization, or association may reserve use of property owned by the Village of Bradford upon the written agreement of the Village Administrator or other duly authorized representative of the Village. The exercise of such authority by the Village Administrator or other duly authorized representative of the Village shall be compatible with the written policies of the Village of Bradford, as well as the statutes of the State of Ohio.

Name of organization: _____

Representative: _____ Title: _____

Address: _____

Telephone: _____ Activity: _____

Date to be reserved: _____ Time: _____

Property/Facility Requested: _____

Services Requested: _____

Additional comments and/or information: _____

Deposit and fees paid per schedule. Form of payment: Cash Check -- Number: _____

Deposit paid \$ _____ Fee paid \$ _____

Deposits are refundable at the discretion of the Village Administrator or his duly authorized representative with approved cleanup and inspection with no damage. Deposits may be applied to any damages resulting in the use of the village property/facility.

Event plan submitted. Required insurance certificate submitted and on file.

THE FOLLOWING SPECIFIC CONDITIONS MUST EXIST OR BE AGREED TO BEFORE PERMISSION TO RESERVE USE OF VILLAGE PROPERTY/FACILITY WILL BE GRANTED:

- Requests for use of village property/facility will be granted unless such use would be unlawful or in conflict with another approved use of the property/facility.
- The organization and its representative signing this agreement shall be responsible for the maintenance of order and the following of rules and regulations of the property/facility being used. The organization and its representative shall be responsible for any theft or damage which occurs during the activity.
- If any problems with the property/facility are discovered, it is the responsibility of the representative or other adult leader to contact the Village Administrator or his duly authorized representative as soon as the facts are known.

As the duly authorized representative of the abovementioned organization, I hereby agree to abide by the rules and regulations of the property/facility entrusted to my organization and hold harmless the Village of Bradford, its officers, agents, employees, and elected officials from any liability as a result of accident or liability while using the said property/facility of the Village of Bradford.

Signature – Organization Representative

Date

Signature – Village Administrator

Date

Organization

Printed Name and Title

Alternate Contact

Telephone